

Sub: TA/DA norms for project staff.

TA/DA for students of B Tech, M Tech and Ph D on tour for sports meet, cultural events, seminars etc. has been approved to be Rs.600 per day for accommodation, food, and local conveyance.

Guidelines for project staff also need to be laid down in respect of projects where the sponsor has not laid down norms. In this direction, the following entitlements are suggested in respect of project staff where no norms have been laid down by the sponsor:

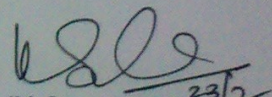
Sl.	Consolidated emoluments per month	Entitlements for travel by train	Maximum Daily Allowance (DA) towards accommodation and food.
1	Rs.23000 & above	2 AC	Rs.2,000/- (Rupees two thousand).
2	Rs.22999 and below	3 AC	

Cost of local travel at the tour destination(s) will be reimbursed at actual subject to production of cash memo/receipt.

In accordance with the instructions of Government of India production of cash memo/receipt is mandatory for claiming reimbursement of expenditure towards accommodation (lodging) and food (boarding).

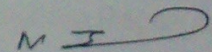
May kindly see for approval of the above rates.

The rates are applicable in respect of journeys undertaken with effect from 01-03-2012.


(K Sarangadhara)
Assistant Registrar

Registrar

Director


23/6/12